



When a Student Stops Attending

K12 Direct Payment Schools



NCSEAA
K12 SCHOLARSHIPS



01 Student Transfers
& Withdrawals

02 Refunds

Student Transfers or Withdrawals





Schools agree to...

- Submit **withdrawal information** to SEAA within **10 school days** of a student's last date of attendance.
- **Refund** SEAA program funds owed within **30 calendar days** of the student's last date of attendance.



“Unofficial” Withdrawals

- Student has not attended for 10 **consecutive** school days.
- Schools must submit withdrawal information to SEAA even if the family does not formally withdraw from your school.

Refunds



Refunds

- If a student attends **less than 8 weeks**, a percentage of their award must be returned to **SEAA**.
- Scholarship awards **cannot** be transferred to another student.

Weeks attended	Percent to return
2 weeks or less	100%
3 weeks	90%
4 weeks	80%
5 weeks	70 %
6 weeks	60%
7 weeks	50%
More than 7 weeks:	0%

First & Last Dates of Attendance

First Date

- First school day of the semester

Last Date

- Last day student **attended**, or submitted an assignment



Number of Weeks Attended

Attendance (or assignment submission) for **at least one weekday** counts as a week of attendance.

Weeks attended	Percent to return
2 weeks or less	100%
3 weeks	90%
4 weeks	80%
5 weeks	70 %
6 weeks	60%
7 weeks	50%
More than 7 weeks:	0%

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Percent to Return

The percent to return is based on the number of weeks a student attended for the **semester**.

EFT Account

Refunds are made through electronic funds transfer (EFT)



Resources



[Withdrawal Instructions](#)



[Refund Instructions](#)

Managing Funds

Certification and
Endorsement

Student
Withdrawals

Updating Your
Information

Refunds

Contact Us

 <https://k12.ncseaa.edu/>

 NPS@ncseaa.edu

 **919-695-8742**

*NPS phone and email are for school use only and should not be shared with parents.

